



NARBERTH PRESBYTERIAN CHURCH
CHRISTIAN PRESCHOOL



Lead Teacher Job Description

Purpose: To lead a morning preschool class in collaboration with a Teacher's Assistant(s)

Educational Background: A Bachelor's Degree and experience in Early Childhood Education is preferred, but a Bachelor's Degree in Elementary Education, Special Education, or other related educational field, with experience, will be considered

Spiritual/Personal Requirements: The Lead Teacher must have a strong personal faith in Jesus Christ, be actively involved in a Christian church, and seek to live as a humble and growing disciple of Jesus Christ

Duties

- Set up a classroom space for children that is attractive, stimulating, inviting, age appropriate, and safe
 - Rotate toys, games and activities regularly to keep the classroom fresh
- Establish a climate of love, nurture and caring within the classroom community
- Communicate behavior guidelines and expectations to the children in a way that is firm, friendly, and consistent
- Support children's curiosity and growth through guided play, free play, group activities, and circle time gatherings
- Prepare and set up in advance materials for craft, cooking, and science projects
- Implement the Preschool curriculum(s) provided by the Director, and participate in curriculum planning with the Director and other lead teachers
- Integrate weekly Bible class lessons into the daily life of the classroom through discussion, stories, and songs following the Bible Curriculum
- Maintain overall cleanliness, order, and repair of the classroom materials, and the classroom in general
- Supervise classroom assistant
- Regularly observe, assess, and record each child's progress
- Prepare progress reports for January parent conferences, and meet with parents to discuss

these reports

- Maintain on-going communication with families utilizing Brightwheel
- Pray regularly for the children in your class and for their families
- Attend staff meetings and professional development sessions as scheduled by the Director
- Attend all extracurricular events, such as parent orientation, graduation, and Preschool School Sunday
- Take on other duties as requested by the CPS Director

Interested candidates should send cover letter and resume to: preschool@narberthpres.org